



## Education & Special Mini-Grants

### Calendar 2018-19

Wed., September 12, 2018	Announcement of grant availability and process via website, email, school administrator (for distribution at beginning of year meetings), and ABCFT Rep Council. Reminders given at October 25 PAL Retreat; ongoing in-person site visits by Board Members.
Wed., September 12, 2018 to Fri., November 9, 2018	Teachers/schools assess need and write grants. Grants due postmarked or in person <i>no later than Fri., Nov. 10, 2017</i> .
<b>Fri., November 9, 2018</b>	All Education and Special grants due to Foundation at ABC District Office ( <i>postmarked or in person by 4 pm</i> ), Laura Lowe, ABC USD Superintendent's Office.
Tue., November 13 to Fri., December 14, 2018	All eligible grants to be sorted, summaries compiled, rubrics attached. Reading and grading of grants by Grant Committee.  (Exact dates/times tbd; 2 <sup>nd</sup> week scheduled as necessary).
Week of December 17, 2018	Recipient winners contacted. Publication of names via website, social media, district email and media/publications.
January 28, 2019	Recipients recognized and given awards at ABC Education Foundation Donor and Grant Awards Ceremony. (Cerritos Park East, 5-7 pm.)
Fri., May 14, 2019	FEDCO Evaluations and itemized grant receipts/audit sheets due to Foundation (Superintendent's Office) for review.
Fri., May 31, 2019	All other Grant Evaluations and itemized grant receipts/budget sheets due to Foundation (Superintendent's Office) for review.